

Adding a service to your account

If you wish to book for a new service you must first submit your child's enrolment form to the service.

1. Sign into My Family Lounge

Sign into your My Family Lounge account through www.kidsbizoshc.com.au/

Please note that these tasks must be completed through the website and cannot be completed through the mobile app..

2. View the enrolment form

Go to the **CHILD** heading and select **Start/View Enrolment** to access your child's enrolment form.

CHILD								Add Child
CHILD NAME	STATUS	DOB	Due Date	AGE	EDIT	DELETE	Enrolment information	
John Smith	Active	03-02-11	-	7Y 8M	Edit	-	Start Enrolment	

At the top of the enrolment form please select the service you wish to enrol for. You may select multiple services if you wish to book for Vacation Care at a different location from your before and after school care program.

Services to enrol: * 2 selected

- Kids Biz Holidays & Sports - Gungahlin
- Kids Biz Holidays & Sports - Pearce
- Kids Biz OSHC - Holy Trinity
- Kids Biz OSHC - MTS

Ensure that all fields on the enrolment form are complete, and press submit.

All fields marked with a * must be completed for you to submit your form.

3. Make your bookings

Once the enrolment form has been submitted you will be able to access both services through the casual booking calendar and mobile app.

You can access the enrolment form at any time to review or update your details.

If you have any questions or would like any further information please contact us at admin@kidsbizoshc.com.au or on 0439 927 053